

# SOG-SSO Annual Meeting 2019

## Guidelines Abstract Submission and Poster Upload

Interlaken, August 29 to 30, 2019

### Abstract Submission

**Abstract submission from Monday, February 11, 2019 – Sunday, April 14, 2019.** No submission will be possible after 12pm GMT+01:00 (midnight). Only online submission is possible.

**Link:** [sog-ssso2019.congress-imk.ch](http://sog-ssso2019.congress-imk.ch)

### Important Hints

- All abstracts have to be submitted in one language only (German, French, or English).
- Each abstract requires:
  - **Title** (please do not use capitals only, e.g. use «ERG in Glaucoma» instead of «ERG IN GLAUCOMA». Use American spelling and verify with the appropriate spell-check.)
  - A **maximum of 2500 characters**, including: Purpose, Methods, Results, and Conclusion.
  - Mentioning of **all authors**
  - Mentioning of **all affiliations** (corresponding company/institutions, department, location, and country)

Submitted abstracts will be received by the congress secretariat. You will receive an e-mail notification confirming the reception of your abstract.

**Peer review** by the «scientific committee» will take about six weeks. Subsequently, you will be informed by e-mail about acceptance and type of presentation (poster or paper).

**Scheduling information** will be published in the final program in ophta. Due to the complexity of the program planning process, any future changes in type, time, or location of presentation are practically impossible.

You may withdraw your abstract by notifying the congress secretariat.

No exclusion with regard to the **topics** addressed is projected but studies without direct clinical relevance are preferred for submission to the Swiss Eye Research Meeting and have a high probability to get acceptance for posters only at the SOG-SSO meeting.

A **first author** may only present twice!

### Disclosure of Financial Interests and Grants

At the end of the abstract, disclose grants and detail financial interests. Financial interests are:

- **Support** from a for-profit company or competing company
- **Personal investment** in a company or competing company (other than through a mutual or retirement fund)
- **Employment** by a company or competing company with business interest in the topic
- **Being a consultant** of a company or competing company with business interest in the topic
- **Inventor/Developer** of the topic or a competing topic
- **Travel Reimbursement**, gifts or honoraria of over \$3000 in the last twelve months by a company or competing company involved
- **None:** No commercial relationship

### By submitting the abstract, the first author certifies that

- the material submitted has not been published previously,
- investigations on human subjects have been reviewed by the local ethical committee and are in accordance with the tenets of the Declaration of Helsinki,
- animal studies comply with the «ARVO Statement for the Use of Animals in Ophthalmic and Vision Research»,
- each co-author is aware of the commercial relationships policy,
- relevant commercial relationships are disclosed at the end of the abstract.

The SOG-SSO and ophta reserve the right to publish accepted abstracts on their websites and in the journal «ophta».

**For authors whose abstract has been allocated for a poster presentation, the next step will be the upload of poster files.**

### Scientific Poster Upload

**Upload from Monday, June 3, 2019 – Sunday, August 25, 2019**

- All posters will be displayed electronically on digital totems and must be uploaded online.
- The poster dimensions are ISO A0 format: 118.9 centimeters high by 84.1 centimeters wide. As a guideline: the contents of the poster should not contain more than three pages of PDF or PPT with a font size of about 36–38.
- Only posters uploaded until Friday, August 2, 2019 will automatically enter the SOG-SSO poster prize contest. The winners will be announced during the congress. The prizes will be delivered on Friday, August 30, 2019.
- Selected posters will be discussed in a separate poster session. If your poster has been selected for the poster session, a power point presentation with a maximum of 6 slides must be created.
- Financial interests must be disclosed below the title in legible characters. Failure to disclose financial interests on the poster may result in an exclusion from the program for two years.
- The presenting author has to register to the congress, otherwise the poster will be considered as withdrawn!
- Any withdrawal of a poster must be registered prior to the meeting with the congress secretariat or during the meeting not later than Thursday 09.00h at the information desk.

### Correspondence

**IMK** Institute for Medicine and Communication Ltd  
 Congress secretariat SOG-SSO  
 Münsterberg 1  
 CH-4001 Basel  
[abstracts@imk.ch](mailto:abstracts@imk.ch)